



COUNTY OF SAN MATEO  
Juvenile Justice and Delinquency Prevention Commission  
222 Paul Scannell Drive • San Mateo, CA 94402

**Minutes of the Juvenile Justice & Delinquency Prevention Commission**

**March 29, 2022 | 5:15-7:30 pm**

**Remote Meeting**

**MINUTES**

**Commissioners Present:** Monroe Labouisse, Chair; Karin Huber-Levy, Vice Chair Administration; Rocsana Enriquez, Vice Chair Membership; Paul Bocanegra; Rebecca Flores; Armaan Khare-Arora; Sathvik Nori; Johanna Rasmussen; Susan Swope; Melissa Wilson

**Commissioners Absent:** Steven Duddy, Austin Willis

**Additional Attendees:**

Judge Chinhayi Cadet – Juvenile Court  
Jehan Clark – Probation  
Sasha Newton – Prospective Commissioner  
Ameya Nori – Youth Commission Liaison  
Kate Hiester – Fresh Lifelines for Youth  
Jennifer Martinez – Juvenile & Family Specialist, Redwood City PD  
Wesley Liu – Commission Volunteer  
Wendy Gwyn – The Art of Yoga Project  
Zach Kirk – Silicon Valley De-Bug  
Stewart Hyland – St Vincent de Paul, EPA  
Clara Jaeckel – Community Member, Redwood City

Aurora Pena – Behavioral Health & Recovery Services  
Regina Moreno - Behavioral Health & Recovery Services  
Jeneé Littrell – SMC Office of Education  
Beverly Gerard – SMC Board of Education  
Ligia Andrade Zúñiga– SMUHSD Board of Trustees, Liaison- SMC Commission on Disabilities  
Chelsea Bonini – Liaison- SMC Commission on Disabilities  
Chris Woo – Project Change, Skyline College  
Michelle Iracheta – Redwood City Pulse  
Michael Jones – VP Redwood City, Boys & Girls Clubs of the Peninsula  
Julian Garcia – Community Member, East Palo Alto

**I. Administrative Business**

- a. **Call to Order:** Chair Labouisse called the meeting to order at 5:15 p.m.
- b. **Roll Call and Establish Quorum:** A quorum was established at 5:17 p.m.
- c. **Action to Adopt Resolution:** Meeting Location Change - Brown Act Compliance (AB361).

**MOTION: Swope/SECOND: Huber-Levy**

**AYES (VOICE VOTE): All present**

**NOES: none**

**ABSTAIN: none**

**MOTION PASSED.**

- d. **Action for Approval of February 2022 Minutes:** Chair Labouisse invited a motion to adopt the February minutes with one correction noted.

**MOTION: Swope/SECOND: Huber-Levy**

**AYES (VOICE VOTE): All present**

**NOES: none**

**ABSTAIN: none**

**MOTION PASSED.**



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e. **Welcome remarks** (Labouisse). Chair Labouisse welcomed everyone and clarified that direct messages in Chat are recorded and viewable as part of public meeting record.

f. **Action to Set Agenda for March 29, 2022:**

**MOTION: Swope/SECOND: Enriquez**  
**AYES (ROLL CALL VOTE): All present**  
**NOES: none**  
**ABSTAIN: none**  
**MOTION PASSED.**

g. **Updates and Announcements** (Labouisse):

Huber-Levy: All Commissioners who were not able to attend the San Mateo County Boards and Commissions training held on March 3 are strongly encouraged to review the recording of the training as well as the newly revised Boards and Commissions Handbook, available at this link: <https://www.smcgov.org/bnc/san-mateo-county-boards-and-commissions-training-session>

**II. Oral Communications:** No written or oral public comments were provided for items not on the agenda.

**III. Commission Updates & Actions:**

a. **Membership** (Enriquez):

- Currently have three open positions for Commissioners, and have several interested potential candidates for consideration; continuing outreach to communities to increase diversity on Commission;
- Sasha Newton has been interviewed by the Membership committee and was presented to the Commission for approval as a new Commissioner:
- **Vote to Approve Sasha Newton as Candidate for Commissioner:**  
**ROLL CALL VOTE:**  
**AYES: All present**  
**NOES/ABSTAIN: none**  
**APPROVED.**

b. **Marketing and Communications** (Rasmussen):

- JJDPC website is under reconstruction as data was lost when County undertook major changes to overall website; social media accounts continue to experience steady growth in followers; continuing with the Commissioner spotlight series as well;
- JJDPC Dashboard (Khare-Arora): link to Dashboard was also lost due to overall reconstruction; have been working on improvements to Dashboard, ordering them more logically and will be updating them monthly going forward.

c. **Legislative Update** (Huber-Levy)

- Following bills AB 2361 (Transfers to Adult Court), AB 2417 (Bill of Rights for Youth), AB 2658 (Juvenile Electronic Monitoring). Will meet with Ron Rayes, Private Defender's Office, and also reach out to FLY's policy coordinator for further collaboration on legislative activity.



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**IV. System Updates and Trends:**

a. **Probation** (Clark) – currently there are 18 juvenile probation officers:

**Status of Youth on Probation:**

- Intake (Assessment/Investigations): 131
- Supervised Probation: 114
  - Placement: 0
  - Informal Contract (Diversion): 5
  - With Gang Conditions: 8
- Electronic Monitoring (EMP): 20 (on probation or pending hearing)
- Non-Minor Dependent Status: 6
- DJJ: 3

**Youth Services Center/Camp Kemp:** In person services have mostly resumed after pausing last month due to recent COVID outbreak; beginning next week, all Court appearances are to resume in person.

**YSC:** 18 (male youth)

- Commissioner Rasmussen inquired as to status of new pillows for youth at YSC. Ms. Clark noted that they are on order awaiting arrival; also the multi-sensory de-escalation (‘calm’) room is almost ready (began work on this during pandemic – ‘under the sea’ theme).
- Commissioner Enriquez asked for details on the “Why Try” resilience and motivation program for youth at YSC. Ms. Clark noted that it is the most promising program they have: staff are trained, it is evidenced-based, and program can continue even with only 1 youth.

**Camp Kemp:** 1 (female youth – Sonoma County); 4 girls attending Girls Empowerment Program (GEP) daily.

- Commissioner Wilson inquired as to future of Camp Kemp program given the low numbers. Ms. Clark noted that still have GEP, and contract with Sonoma County, and there are no plans to close the Camp.

**Total SMC youth in formal juvenile justice system: 287 (last month: 274)**

b. **HSA, Children and Family Services** (Fong – by written report)

A written update on relevant metrics was provided by Mr. Fong to this meeting (update was attached to agenda packet made available before meeting).

c. **Juvenile Court** (Judge Cadet)

As of April 4, Court will start requiring in-person appearances for contested hearings, involving significant issues, however will have hybrid model and continue to allow flexibility for zoom appearances in cases where there are difficulties for people to attend court in person and all parties are in agreement. Judge Cadet confirmed that it is still possible for Commissioners to attend court by zoom and encourages all Commissioners to attend to get a broader perspective of what is going on and how things actually happen in court.



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**d. COE - Gateway Community School (Littrell)**

Ms. Littrell noted that COE Board President, Beverly Girard is also at the meeting. Currently

COE serves students at: Camp Kemp: 1 student referral

Gateway Community School: 16 students

Hillcrest: 15 students

Canyon Oaks: 12 students (full capacity)

COE is the educational entity for Hillcrest and Camp Kemp, the partner for education at Canyon Oaks, and serves students at Gateway, many of whom had been expelled from their home school district. Referrals to all COE schools, including Gateway, have steadily declined over past years. This is a positive development, as it means that school districts are serving greater numbers of students in their 'home' district schools, and generally it is best for students to stay connected to their home district. Districts are now applying restorative practices to support students and reconsidering the dynamics of disciplinary practices.

COE serves and will continue to serve students unable to be served by their districts of residence, specifically students with moderate to severe special education needs, and disabilities greater than districts can manage.

As numbers at Gateway declined, costs rose, and the economy of scale shifted. As Gateway is a program, not a district, it is not sustainable going forward, both from fiscal standpoint and through a social justice lens. A recommendation was made to Board of Education in January 2022 to close the Gateway program at end of this school year.

Districts such as SSFUHSD and Jefferson Union HSD have already been supporting their students with issues similar to Gateway students. COE is discussing this model with SMUHSD and Sequoia UHSD: Gateway receives 75% of student referrals from Sequoia (15 spots), 25% from SMUHSD (5 spots), with occasional referrals from Cabrillo and SSFUSD.

Sequoia UHSD is planning to support their own students starting 2022-23 school year, and they have a robust team in place. SMUHSD is transitioning to a new Superintendent this year, and are less confident in their ability to support students. COE is committed to meeting any unmet need, and will ensure appropriate support is provided through 2022-23 school year.

***School to prison pipeline, social justice issues:*** Gateway primarily serves male youth of color, and many are students on IEPs. It is clear that COE has role to play in assisting districts in supporting students with disabilities in a way they had not historically been doing. COE is actively working to build a therapeutic day classroom for 9-12 HS students, most of whom will be students identified with ED ('emotional disturbance') as primary disability. The classroom is to be very restorative with content experts, properly credentialed teachers, and a full time therapist imbedded into school program, along with the rich partnerships that had served the Gateway program. Disclaimer – this is work in progress and evolving but is currently the plan for the 2022-23 school year.

Some district schools (SMUHSD and Sequoia) have similar services, however they are impacted, and there are students who benefit from being away from their home school. It is expected that this new classroom will replicate Canyon Oaks services to a great extent and be a 'connection' to Canyon Oaks, serving as a transition step between leaving Canyon Oaks and returning to the home district school.



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**V. Ad Hoc Committees / Projects for 2022**

a. **Mission, Aspirations, Operating Policies** (Labouisse, Bocanegra, Enriquez, Huber-Levy, Swope):

- **Mission Statement** (Bocanegra): The revised mission statement was shared with the meeting. A motion was entertained to adopt the revised Mission Statement:

**MOTION: Swope**  
**AYES (ROLL CALL VOTE): All present**  
**NOES: none**  
**ABSTAIN: none**  
**MOTION PASSED.**

- **Aspirations** (Swope, Enriquez): The revised and new aspirations were presented to the meeting, expanding our existing Aspirations to present a greater emphasis on re-entry and transition and on schools and keeping kids in schools. A motion was entertained to adopt the revised Aspirations:

**MOTION: Labouisse**  
**AYES (ROLL CALL VOTE): All present**  
**NOES: none**  
**ABSTAIN: none**  
**MOTION PASSED.**

- **Operating Policies** (Labouisse, Huber-Levy): The Operating Policies were revised as presented to the meeting, reflecting additional roles of officers, updating language in several places. A motion was entertained to adopt the revised Operating Policies:

**MOTION: Huber-Levy**  
**AYES (ROLL CALL VOTE): All present**  
**NOES: none**  
**ABSTAIN: none**  
**MOTION PASSED.**

*Chair Labouisse provided opportunity for any members of public who wish to speak or make comments on agenda items to do so – none at this time.*

- b. **Commission Projects for 2022-23** (Labouisse): Chair Labouisse reviewed the survey through which Commissioners provided their input into current and proposed Commission projects for the coming year; Chair Labouisse moved that the Committee continue to meet, with additional interested Commissioners, over next month to review projects and bring recommendations back to the Commission at the next meeting.

**MOTION: Labouisse/SECOND: Huber-Levy**  
**AYES (ROLL CALL VOTE): All present**  
**NOES: none**  
**ABSTAIN: none**  
**MOTION PASSED.**



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**VI. Ongoing Committees– Actions and Updates:**

- **Diversion Programs** (Swope, Telleria, Willis):
  - The Report on Diversion Programs in SMC is complete and was circulated for review prior to this meeting with the agenda.
  - There are 4 distinct diversion programs currently operating in SMC for youth who have been arrested: Sheriff’s Department, Redwood City Police Department, City of San Mateo Police Department, and Probation Department.
  - Probation Department diversion program is only program offered County-wide.
  - The research highlighted the need for something in addition to the Probation Department diversion and the programs operating in certain cities. For the Sheriff’s Department and Redwood City Police Department diversion programs, successful completion of the program results in the arrest record being destroyed, with no need for record sealing on reaching age 18. Successful completion of diversion programs through Probation and City of San Mateo still require sealing records at age 18.
  - The PeerPoint program answers the need for a County-wide diversion program for first time offenders and youth at risk of suspension or expulsion, and would accept student referrals from schools prior to arrest.

*Chair Labouisse invited Commissioners to vote to extend meeting by 15 minutes to 7:30pm to continue discussion of last agenda item.*

- Commissioner Swope moved that the Report on Diversion Programs in San Mateo County be approved by the Commission:
- Discussion from Commission:
  - Commissioner Wilson reminded Commissioners of the suggestions she had made regarding additions to the summary and recommendations sections of the Diversion Report, and noted the urgency of bringing this report forward to the BOS as it has important implications for other projects of the Commission.
- Discussion from community members:
  - Kate Hiester (FLY) –she agrees and respects the urgency of presenting the report to the BOS, but hopes Commission does not vote to move it forward without further review; she believes that the edits proposed by Commissioner Wilson are important and send a message about the particular stance of the Commission of how to address issues of School to Prison pipeline and would hope that we have a further robust discussion and consider putting a stake in the ground regarding these issues.
  - Jennifer Martinez (Redwood City PD, managing diversion program there)–important to distinguish ‘educational’ diversion (diversion from suspension or expulsion), as this type of diversion is not offered by Redwood City PD, which offers diversion for criminal acts through juvenile contact reports (JCR) from an officer for youth who have committed an act within the jurisdiction of Redwood City, and recognizing that there is a need to address issue of students missing school, being left behind and the domino effect of that.



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- As further discussion is desired on this topic, Chair Labouisse tabled the motion to approve the Diversion Report to the next Commission meeting in April.

Meeting adjourned at 7:32 pm.

**Next Meeting: Tuesday, April 26, 2022**