HOPE Interagency Council (IAC) Meeting Minutes
November 18, 2020

Present: Supervisor Slocum, Paul Bains, Laura Bent, Mary Bier, Matthew Chidester, Sandy Council, Bruce Ives, Brian Greenberg, Ray Hodges, Peggy Jensen, Mark Nagales, Kate Comfort Harr, Ken Cole
Guests: Prinsess Futrell, Alicia Garcia, Judith Klein, Anita Rees, Glenn Sylvester, Regina Greissinger, Melinda Henning, Diane Reddy, Lenelle Sullivan, Kayla Gupta, Jacob Stone, Tracy Choi, Carrie Dallman, Marci Dragun, Rose Cade, Chris Sturken, Jessica Silverberg, Tammie Sweetser, Ana Morales, Anne Hoffman, Brooke Lewellyn, Brian Eggers, Khalia Parish, Rozeena Jhinnu, Selina Toy Lee, Lody Saba

Topic	Discussion
Zoom Overview & Meeting Logistics	In recognition of the CDC's "social distancing" guidelines which discourage public gatherings, the Governor suspended certain provisions of the Ralph M. Brown Act to allow local legislative bodies to conduct their meetings telephonically or by other electronic means. In San Mateo County, the HOPE IAC meeting will be shifting to an online electronic meeting forum in accordance with the Governor's Executive Order. A brief overview of using Zoom videoconferencing was given.
Welcome & Introductions	Supervisor Slocum called the meeting to order at 10:07am. No public comment.
Approval of Minutes	Vote was conducted on August 12, 2020 Minutes. Motion made by Mark Nagales. to approve August 12, 2020 minutes, second motion made by Mary Bier. Member vote: Matthew Chidester- yea Kate Comfort Harr- abstained Bruce Ives- yea Peggy Jensen- yea Laura Bent- yea Sandy Council – abstained Ken Cole – abstained Brian Greenberg - yea Paul Bains- yea Motion passed.

Topic	Discussion
Functional Zero and Shelter Planning Updates, Peggy Jensen (County Manager's Office)	Peggy Jensen presented an overview of the Functional Zero Plan. • Functional Zero is defined as every unsheltered homeless person in San Mateo County who chooses assistance can be sheltered in an emergency shelter or in temporary or permanent housing. • To comply with health guidance and provide a safe environment for both staff and residents, when the pandemic started, the number of beds at each congregate shelter was reduced. • To make up for the loss of beds at the congregate shelters, the County contracted for motel rooms to provide shelter for those who were higher risk of severe complications if they were to contract COVID-19 due to age or pre-existing health conditions. • Reviewed shelter capacity needs and projections for future needs • Planning underway regarding replacing the current Maple Street Shelter facility with a Navigation Center; planning may include temporary shelter structure with modular units

Topic	Discussion

Homekey Awards and Planning for New Services. Rose Cade (Department of Housing) and Jessica Silverberg (Human Services Agency)	The goals for Project Homekey are to rapidly sustain and expand interim and permanent housing options for people experiencing or at risk of homelessness and vulnerable to COVID-19 and to acquire motels and underutilized housing properties to increase capacity to respond to homelessness and COVID-19 pandemic.
	
	The funding for Project Homekey comes from:
	• $550 -> $750 million State CARES Act funding
	• $50 million State General Fund for operations
	• 2 County awards totaling $33 million
	
	There are tight deadlines for the project:
	• December 2nd Homekey program acquisition goal
	• December 30th ultimate expenditure deadline
	• 50% occupancy within 90 days of acquisition
	
	Two hotels will be purchased with the funding, Pacific Inn and the TownePlace Suites Hotel.
	
	Pacific Inn:
	• Will provide safe shelter while assisting individuals with moving into permanent housing as quickly as possible
	• Planned services: emergency shelter for vulnerable adults experiencing homelessness
	   • 24/7 on site services
	   • Intensive client services including housing-focused case management
	TownePlace Suites:
	• Exclusively permanent affordable housing for seniors
	• Income cap: 30% of Area Median Income
	• Additional priority groups:
	   • Formerly homeless seniors living independently in leased hotel rooms
	   • Medically-frail seniors
	   • Disabled seniors
	   • Homeless or at-risk seniors linked with wrap-around supportive services
	   • Formerly homeless senior Veterans
	• Senior and supportive services provided by the County and the to-be-selected operator

Topic	Discussion
SMC Recovery Initiative Peggy Jensen (County Manager's Office), Jessica Stanfill Mullin, Danielle Lee (Office of Sustainability)	San Mateo County's Recovery Initiative is a collaboration among local government agencies, community-based organizations and nonprofits, private partners, and residents to promote inclusive recovery and leverage the collective capacity of the whole community to build a more equitable, healthy, and connected San Mateo County. Funding progress: • $4.72M – SMC Strong Small Business Grant Program • $3.23M - Geographically Targeted Small Business Grants • $3M – SMC Strong Nonprofit Grant Program • 465 small businesses • 76 local nonprofits • *Additional 100 small businesses and 50 nonprofits by December 30th* Focusing Efforts on: • COVID – 19 Testing • Food, Housing and Basic Needs • Business Support • Childcare and out-of-school care • Workforce Development • Digital Divide • Mental Health • Public and Active Transportation Shared information about the Work Experience Opportunity program via NOVA and SAMCEDA

Continuum of Care Updates: Racial Disparities, Lived Experience, and One Day Count
Jessica Silverberg, Lody Saba, Ana Morales, and Brian Eggers (Human Services Agency)
	Racial Disparity and Homelessness: Lody Saba and Ana Morales
	• Sharing updates on racial and equity disparities in our homeless system. HSA staff and Focus Strategies are completing intensive data analysis around equity, reviewing different program and system data
	   o Program Equity Data Review Tool: Programs can utilize this tool to review their program/agency data
	   o Conducting equity analyses around
	
	Lived Experiences: Jessica Silverberg
	• Working with our partner agencies to increase the ways we can collaborate with, learn from and engage people with lived experience of homelessness.
	
	One Day Count: Brian Eggers
	• Point in Time Count (PIT) has two components:
	   o The number of people experiencing homelessness in shelters
	   o The number of people experiencing unsheltered homelessness
	     ▪ Every two years in late January
	   o Planning underway for January 2021 count, with COVID-related changes in processes

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Topic	Discussion
Roundtable Announcements	HOPE IAC Members shared announcements.
Closure/Questions	Meeting Adjourned at 11:37 am
Next Meeting	February 10, 2021