

455 County Center  
Redwood City, CA 94063  
(650) 363---4668

[www.nfoforward.org](http://www.nfoforward.org)

*A Municipal Advisory Council to the  
San Mateo County Board of Supervisors*



Everardo Rodriguez, Chair  
Beatriz Cerrillo, Vice Chair  
Melinda Dubroff  
Rosario Gonzalez  
Linda Lopez  
Rosaura Lopez  
Mary Martinez  
Emily Cordova, Youth Member  
Diane Zermeno, Youth Member

## **North Fair Oaks Community Council Retreat**

**Thursday, June 8, 2017**

**SM Co. Sheriff's Substation at**

**Sports House**

**3815 Edison Way, Redwood City, CA 94063**

**6:00 p.m. -- 9:00 p.m.**

### **6:00 PM – Call to Order**

#### **1. Roll Call**

2. **Public Comment:** Anyone may speak up to 2 minutes on any topic not on the agenda.  
Please fill out a speaker's slip.

#### **3. INTENT for the Council Retreat:**

To inform new council members and to inspire both old and new members to continue being engaged and working for the North Fair Oaks community

To emphasize the importance of preparation, informed decision-making and collaboration as a Council on behalf of our community

#### **4. Begin retreat – 5 minutes**

- Proposed group agreements
  - Speak candidly to raise and address issues of interest and / or concern
  - Work together to develop shared goals for the Council
  - Allow the facilitator to guide the process

#### **5. Introductory Exercise – 60 minutes**

Council members will address the following questions:

- What did you hope to accomplish when you agreed to serve as a Council Member?
- What goals or interests do you feel most passionate about?
- What would you say is your greatest contribution to the Council's work (background, experience, expertise, other?)
- Plus/Delta Exercise
  - What are the current strengths of this Council?
  - Where do you see areas for growth?
- Is there anything else you would like to say to your Council colleagues at this point?

#### **6. Informational presentations – 15 minutes**

- County staff members each introduce themselves and provide a description about their role/work with NFO and the NFO Community Council.
  - Assistant Council Manager – Mike Callagy
  - County Counsel – Melissa Andrikopoulos
  - Maggie Cornejo – NFO Forward
  - Victor Gaitan – NFO Forward

- Jenifer Logia – NFO Forward
- Questions/clarifications from Council members

**7:30 PM      Break (5 minutes)**

**7. Council Member's Roles - 15 minutes**

- What is the role of a Council Member?
- What is the role of the Council Chair, Co-Chair, Secretary
- What is our collaborative role as a Council Team?
- What are our rules of engagement for actualizing our most effective roles in 2017?

**8. Expectations/Areas of Interest for 2017 - 15 minutes**

- Update on Middlefield Road Improvement Project
- Regular reports on High Speed Rail and possible Dumbarton Rail Service to Facebook
- Housing, rent sustainability and gentrification
- Status of zoning changes related to NFO Community Plan implementation
- Council Development (meeting process, Brown Act) – Study Session topics
- Other?

**9. Develop Action Plan for the remainder of 2017 – 30 minutes**

- Work on areas to be strengthened (from Plus/Delta exercise)
- Develop a calendar of study session topics
- Consider quarterly check-ins on work plan progress
- Identify resources or help needed from SM County to achieve goals

**10. Council members commit to 1-2 areas of focus and primary responsibility for 2017.**

**9:00 PM    Adjournment**

**Next Study Session**

June 15, 2017 at 6:30pm  
Fair Oaks Community School Library  
2950 Fair Oaks Ave, Redwood City, CA

**Next Council Meeting**

June 22, 2017 at 7:00 p.m.  
Fair Oaks Community Center, Multi-Purpose Room  
2600 Middlefield, Redwood City, CA

*Council members -- Please email Victor Gaitan to confirm your attendance at [vgaitan@smcgov.org](mailto:vgaitan@smcgov.org).*

For more information, please visit our website at: [www.nfoforward.org](http://www.nfoforward.org)

*All North Fair Oaks Community Council meetings are accessible to people with disabilities. Individuals who need special assistance or a disability---related modification or accommodation (including aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting should contact Everardo Rodriguez at least 72 hours before the meeting at (650) 363---4668 or by email to [erodriguez@nfocouncil.org](mailto:erodriguez@nfocouncil.org). Notification in advance of the meeting will enable the Council to make reasonable arrangements to ensure accessibility to the meeting and the related materials.*

