



COUNTY OF SAN MATEO
Parks Department



DATE: May 29, 2014

COMMISSION MEETING DATE: June 5, 2014

TO: Parks and Recreation Commission
FROM: Ed Hallett, Harbormaster, Coyote Point Marina
SUBJECT: Marina Activities Report

RECOMMENDATION:

Review and accept report.

BACKGROUND:

This report covers Marina activities since the Commission's April 3, 2014 meeting.

DISCUSSION:

Dock 29 Update

The construction of the new dock has been completed. Final inspection was on May 14 and Public Works Director Jim Porter signed the Notice of Completion on May 21. All 58 wait list applicants have been notified that the dock has officially opened and will be assigned slips per their wait list request dates.

Fuel Dock Updates

Of the original \$287,600 allocated to upgrade the fuel dock, \$150,213 was spent to complete Phase I (piling and dock stabilization) which leaves \$137,387 to complete Phase II (upgrades and replacement of the fuel lines, dispensers, monitoring system and utilities to the fuel dock). The job will be out for bid this month and will move forward provided bids are received within the project's budget.

Channel Entrance Piling and Navigation Light Replacement

The Marina's # 2 channel entrance piling and navigation light went missing on the evening of Thursday April 17. We suspect the 12-inch diameter by 30-foot wood piling that supported a maintenance platform and red navigation light may have been hit by a barge or large vessel during the night or early morning hours. The remaining stub of the piling has been removed and a temporary red "nun" buoy and red light have been set. A

new piling and light are scheduled to be installed this month. The cost to replace the piling and light is estimated to be \$30,630.

Safety Ladders

Eight safety ladders were recently installed in various areas of the Marina. Six additional ladders are scheduled to be installed this summer. The compact stainless steel ladders are installed at the ends of the dock fingers and are for use to exit the water for persons who might fall off the dock or off boats. The ladders are used for emergency situations only. The Marina now has 18 safety ladders in operation.

Customer Survey Results

Customer satisfaction surveys were sent to all Marina tenants with their April Newsletter and invoice. The surveys rate by category, staff services, safety, security and facility operations on a scale of: Excellent – Good – Fair or Poor. The percent of customer survey respondents rating overall services as good or excellent are used as an OBM (outcome based management) measure for the Marina. The surveys that were received are now being tallied and satisfaction ratings will be reported to the Commission at the June meeting.