

<b>DRAFT WORK PLAN Parks and Recreation Commission</b>			
<b>Bylaw Direction</b>	<b>Goal</b>	<b>ACTIVITIES</b>	<b>TIMELINE</b>
1. Advise and make recommendations to the Board of Supervisors regarding the management and operation of County natural preserves, marine reserves, open space areas, trails parks, and/or recreation areas and facilities within unincorporated San Mateo County.	1.1 Each Commissioner will work to increase participation from his or her District in Parks volunteer events.	1.1.1 Form committee to develop outreach strategies.	<b><i>Committee recommends each Commissioner develop a strategy/plan by meeting with respective supervisors as to what his/her goals are for open space, health, recreation and volunteering. Schedule August meeting agenda to discuss for finalization at October meeting.</i></b>
	1.2 Prepare report evaluating and recommending options for establishment of a dedicated source of funding for the County Parks Department.	1.2.1 Form committee to develop a plan for preparing this report, which could include surveying other park systems for funding approaches and	

		evaluating their strengths and weaknesses, among other activities.	
	1.3 Develop park land acquisition policies to help guide future acquisition of park properties.	1.3.1 Form committee to develop a plan for preparing these policies, which could include surveying other agencies to gather examples and evaluating their advantages and disadvantages.	<b>Subcommittee recommends that one commissioner volunteer to do preliminary research by surveying other agencies to gather examples of land acquisition policies, evaluate those, and bring a report to the October 2017 meeting.</b>
	1.4 Participate in Dog Management Committee to develop dog management policy recommendations for San Mateo County Parks.	1.4.1 Commissioner Neil Merrilees is currently participating in the Committee.	Policy recommendations expected in late Fall, 2017
2. Adopt and forward to Board of Supervisors recommendations regarding fees to be charged for the use of the areas noted in 1. .	2.1 Review and approval of fee strategy recommendations.	2.1.1 Appoint a Commission liaison to the Parks Department work group tasked with development of a comprehensive fee strategy.	2017-2018 <b>The subcommittee recommends that one commissioner</b>

		2.1.2 Work group will share meeting information and materials with Commission liaison, providing regular updates.	<b><i>be appointed as liaison to the Parks Department work group tasked with development of a comprehensive fee strategy based on findings and guidance of a business development consultant contracted by the Department</i></b>
3. Advise BOS regarding fish, game, and wildlife polices and programs, and make recommendations to the BOS regarding the expenditure of fish and game propagation funds.	3.1 Create a process for application for these funds.		<b><i>The subcommittee recommends that one commissioner volunteer to research what other land agencies do and have in the way of the policies.</i></b>
4. Amend the Bylaws, as necessary and as permitted by (1) the ordinance of the San Mateo County BOS that	4.1 Improved functionality of the Parks and Recreation Commission.	4.1.1 Form ad hoc committee to draft changes to the bylaws for recommendation to the Commission.	<b><i>Work complete with revisions for approval at</i></b>

<p>established the Commission and (2) these Bylaws.</p>			<p><b><i>the June 1 2017 meeting</i></b></p>
		<p>4.1.2 Form ad hoc committee to finalize annual work plan.</p>	<p><b><i>Subcommittee met and has proposed annual work plan for 2017</i></b></p>
<p>5. Support the San Mateo County Parks Foundation (non-Bylaw item)</p>	<p>5.1 Foster engagement with Foundation.</p>	<p>5.1.1 Appoint Commission liaison to the Foundation.</p>	<p><b><i>Subcommittee recommends the Chair be the liaison to the Foundation</i></b></p>
	<p><b><i>5.2 Minimum expectations for Commissioners related to Foundation Support</i></b></p>		<p><b><i>Needs discussion</i></b></p>
	<p><b><i>5.3 Assist with future membership drive for the Foundation</i></b></p>		<p><b><i>Needs discussion</i></b></p>